

### Job Description

<b>DEPARTMENT:</b>	School's
<b>LOCATION:</b>	Southover CE Primary
<b>JOB TITLE:</b>	Lifeguard
<b>GRADE:</b>	Single Status 3
<b>RESPONSIBLE TO:</b>	Headteacher/SBM
<b>MAIN PURPOSE OF THE JOB:</b>	To ensure the Health & Safety of pupils using the swimming pool.

### KEY TASKS

1. Recognise and respond quickly and effectively in emergencies
2. Ensure rules and regulations are followed by persons using the pool.
3. Maintain a safe environment and ensure that users behave in a safe manner.
4. Inspect the pool and report any unsafe conditions or equipment to Site Supervisor.
5. Carry out necessary checks on water quality and temperature and maintain a record of these
6. Ensure qualifications are kept up to date
7. Ensure the pool is clean when the sessions have ended
8. To communicate effectively with teachers/parents/carers/pool users.
9. To apply consistently the principles of Equal Opportunities, as embodied in the County Council's policies and practices throughout the duties outlined above.
10. To undertake available training opportunities and show a commitment to continuous development, to maximise your potential and ensure the efficient and effective delivery of County Council services.
11. Undertake any other tasks commensurate with the grading of the post

This job description sets out the duties of the post at the time when it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

# EAST SUSSEX COUNTY COUNCIL

**Person Specification**  
**Post Title:** Lifeguard  
**Location:** Southover CE Primary  
**Grade:** Single Status 3



	<b>Essential Criteria</b>	<b>Desirable Criteria</b>	<b>Method of Assessment/ Source of Information</b>
<b>Key Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Be able to have good communication with parents / pupils using the pool</li> <li>• Be able to communicate effectively</li> <li>• Have good decision making skills, and be able work on own initiative</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Education &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>• Must hold the relevant Lifeguard Qualification</li> </ul>	<ul style="list-style-type: none"> <li>• A First Aid Certificate</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Have a knowledge and understanding of risk assessments</li> <li>• Have knowledge and an understanding of pupils with disabilities</li> <li>• Be aware of Health and Safety guidelines</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Have experience of working with young people</li> <li>• Have experience of working with people with disabilities.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Able to flexible and confident</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Have an interest in those that will be using the pool</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

**Date (drawn up):** April 2019

**Reference of Officer(s) drawing up person specifications :** JE11312