

Southover CE Primary School

Potters Lane, Lewes, East Sussex, BN7 1JP

01273 473015 office@southover.e-sussex.sch.uk

<http://www.southoverceprimary.co.uk/>

Headteacher: *Noel Fadden*



13th March 2026

Dear Applicant,

Re: Post of Midday Supervisory Assistant (Single Status Grade 2 Point 4).

Thank you for your interest in the above post. We are looking for a Midday Support Assistant/Play Leader for five lunchtimes a week (Tuesday to Friday 12.00 – 1.30pm, total 6 hours/week) term time only starting as soon as possible. Experience of working with children would be an advantage and patience a necessary attribute. This is an excellent way of gaining skills for working with children in schools. Training sessions will be provided during the year to support you in the role. This is a fixed term contract until 22nd July 2026.

If you would like to apply, please complete the attached application form giving details of your previous experience and explaining why you feel you would be suitable for the post. The job is subject to the usual DBS, health checks and references. The closing date for applications is Wednesday 25th March 2026 and interviews will be held on Friday 27th March 2026.

Information about the school can be found on our website: www.southoverceprimary.co.uk . If you would like any further information, please do not hesitate to contact me or Zoe Short (zshort@southover.e-sussex.sch.uk).

Yours sincerely,



Noel Fadden
Headteacher

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This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff will be expected to hold or be willing to obtain Enhanced DBS check or Enhanced check for Regulated Activity with the Disclosure & Barring Services (previously the Criminal Records Bureau). For further information about what is required in this process please go to www.gov.uk/disclosure-barring-service-check.

